

**CANCELLATION TERMS:**

This event may be cancelled by the Contracting Group. If cancelled no less than 15 days before the event, the Contracting Group is responsible for one-half of the Full Contract Value less the Event deposit. Contract Value is the Number Attending listed on the contract multiplied by the Single Per Person rate. If the event is canceled 15 days or less before the event by the Contracting Group, the Contracting Group is responsible for the Full Contract Value less the Event Deposit.

\*\*In case of Inclement Weather: If event must be canceled due to inclement weather, your group will be given 14 days to pick another date within 6 months of the original scheduled event. The event must be the same Contract Value or of greater Contract Value as the original event. If an event cannot be rescheduled, the group will be held to the terms of the original contract

Invoices are created to the Contracting Group; the contact for the group is responsible for payment of the invoice. THE LEADERSHIP CENTER will not accept individual payments from guests unless arrangements have been made prior to the event.

We have read and agree to the terms of this contract. This contract is binding when signed and returned to The Leadership Center. Sign and return with deposit within 10 days of receipt.

Group Financial Agent: 

Date: 08-30-22

TLC Agent: Gabrielle Brasman  


**ORIGINAL - RETURN TO TLC**

The Leadership Center is offering online event reservation and payment options for family reunions and qualified events through EventBrite. If your group meets the requirements, is this something you would be interested in. This would be offered in addition to our traditional reservation & payment options. Yes  NO

Registration will not be made available until a signed contract and deposit is received.

Reservations handled over the phone will be assessed an additional \$5.00 p/p fee for administration.