



THE LEADERSHIP CENTER
 2211 Q Street, Aurora, NE 68818-1304
Phone: 402-694-3934 **Fax:** 402-694-6116
E-mail: executivedirector@tlcaurora.org
www.tlcaurora.org

TODAY'S DATE Tuesday, January 24, 2023

Contract # 2002

Multi Day Use

| | | | |
|----------------|---------------------------------------|--------------|--|
| GROUP | Healing Hopes Ministries | | |
| CONTACT | Karri Allen | PHONE | 605-201-4261 |
| ADDRESS | 30185 475th Ave Alcester, SD 57001 | | EMAIL |
| | | | karri@healinghopes.com |

| | | |
|----------------|--|------------------|
| | Arrival | Departure |
| DATE | 9-Jun-23 | 11-Jun-23 |
| TIME | 3:00 p.m. | 4:00 p.m. |
| ROOM(S) | Mather East & Board Room | |
| SETUP | Rounds w/ chairs, soft furniture in clusters, two supply tables, snack table, screen, projector. | |

| | | | |
|--------------------|---------------|-----------------|--------------|
| | min | max | final |
| # ATTENDING | 20 | 30 | |
| | single | multiple | |
| LODGING | 1 person | 2-4 people | |
| # nights | 1 to 2 nights | 1 to 2 nights | |

Healing Hopes Ministries

| | |
|-------------------|----------------|
| ROOM | Mather- Friday |
| MEALS | No meals. |
| TIME | |
| MEAL NOTES | |
| BEV. STN? | Yes |
| NOTES | |

Healing Hopes Ministries

| | |
|-------------------|------------------|
| ROOM | Mather- Saturday |
| MEALS | |
| TIME | Noon 5:30 p.m. |
| MEAL NOTES | |
| BEV. STN? | Yes Yes |
| NOTES | |

Healing Hopes Ministries

| | |
|--------------|----------------|
| ROOM | Mather-Sunday |
| MEALS | |
| TIME | 8:00 a.m. Noon |

Alcohol:

Liquor is allowed in meeting or lodge area. It cannot be served, sold or consumed in any common spaces including the lobby, dining area, swimming pool, or outdoor area, etc. The Contracting Group accepts full responsibility to follow any and all laws regarding liquor and are responsible for any and all damages, harm, accidents, etc. caused due to liquor they served or consumed during their time at The Leadership Center. Special Events (i.e. banquets, weddings, receptions, etc.): If your event has an open bar, the group must provide a certificate of insurance listing The Leadership Center as a holder and have at least \$1,000,000.00 in coverage for an event serving liquor or obtain a special event insurance policy. Proof of such insurance must be given to The Leadership Center before event is held. If liquor is to be sold during event, a license or licensed provider must be obtained by Contracting Group and The Leadership Center must be notified and provided proof no later than 30 days before event. All events serving liquor, contracting group is responsible to clear all liquor and refuse resulting from bar. Failure to do so will result in additional cleaning fees of \$75.00 per hour. Alcohol is not for sale on The Leadership Center property nor can the staff of The Leadership Center sell, serve or handle liquor.

Smoke Free & Pet Free Facility:

The Leadership Center is a smoke free (including vapor/e-cigarettes) & pet free facility. Smoking is strictly prohibited in any meeting room, lodge room, dorm/cabin or indoor facility. The only animals allowed are working animals that are properly documented.

Swimming Pool & Pond:

The Leadership Center does have a swimming pool available to our guests. We do not provide lifeguards. The Contracting Group must provide adult supervision for all swimmers 16 years old or younger. The Contracting Group agrees to follow all posted rules. The Leadership Center also has a pond and provides life jackets and paddleboats/kayaks/canoes. Contracting group agrees to ensure life jackets will be worn by all participants and that all participants 16 years old or younger will be supervised by an adult. The Contracting Group accepts responsibility for any and all damages, harm, accidents, etc. that may occur while in the pool or pond areas.

Fitness Center:

The Leadership Center does have a Fitness Center available to our guests, 18 years and older. Individuals under 18 years old are not permitted. An access code can be purchased by interested individuals at the business office or by contacting the Manager on Duty. Any individual that purchases an access code agrees to follow all posted rules and to not share their access code with others. Unauthorized access will be considered trespassing and charged accordingly. Individuals who use the fitness center accept responsibility for any and all damages, harm, accidents, etc. that may occur while using the fitness equipment or being in the fitness center. Fitness Center is not available to family reunions at this time.

Bonfire Area:

Contracting Group will ensure that all participants 16 years old and younger are supervised by an adult while using bonfire area at The Leadership Center. They ensure that there will be no careless or reckless behavior during bonfire. Liquor is not allowed outside on the grounds or in the bonfire area at any time. The Contracting Group accepts responsibility for any and all damages, harm, accidents, etc. that may occur while in the bonfire area. Groups must reserve Bonfire Area with Business Office before use.

Event Deposits:

All deposits made on events are neither refundable nor transferable but are counted towards final invoice of this event.

Covid-19:

The Contracting Group understands by signing this contract, the Contracting Group acknowledges the risk of possible Covid-19 transmission/exposure. The Contracting Group accepts all liability for any activities their guests partake in while at The Leadership Center. The Contracting Group also understands that by entering The Leadership Center for an event or services, their guests acknowledge and assume the risk and dangers of illness, disease, medical complications, injury or death caused by or related to Covid-19 or any other activities they partake in while at The Leadership Center.

**In case of event having to be postponed due to Covid-19: If event must be postponed due to inclement weather, your group will be given 21 days to pick another date within 6 months of the original scheduled event. The event must be the same Contract Value or of greater Contract Value as the original event. If an event cannot be rescheduled, the group will be held to the terms of the original contract.

CANCELLATION TERMS:

Invoices are created to the Contracting Group; the contact for the group is responsible for payment of the invoice. THE LEADERSHIP CENTER will not accept individual payments from guests unless arrangements have been made prior to the event.

We have read and agree to the terms of this contract. This contract is binding when signed and returned to The Leadership Center. Sign and return with deposit within 10 days of receipt.

Group Financial Agent: _____

Date: _____

TLC Agent: _____

ORIGINAL - RETURN TO TLC

The Leadership Center is offering online event reservation and payment options for family reunions and qualified events through EventBrite. If your group meets the requirements, is this something you would be interested in. This would be offered in addition to our traditional reservation & payment options. ~~Yes~~ NO

Reservations handled over the phone will be assessed an additional \$5.00 p/p fee for administration.