



THE LEADERSHIP CENTER
2211 Q Street, Aurora, NE 68818-1304
Phone: 402-694-3934 Fax: 402-694-6116
E-mail: executivedirector@tlcaurora.org
Webpage: www.tlcaurora.org

CONTRACT FOR SERVICES

DATE: November 10, 2022

CONTRACTING GROUP: Aurora Future Problem Solvers (FPS) Swim & Gym

CONTACT: Robin Morris

TELEPHONE: 402-604-0639

ADDRESS: 450 Terrace Rd
Aurora NE 68816

EMAIL: rgwdvm@yahoo.com

EVENT DATES: ARRIVAL: Sunday, January 8, 2023

DEPARTURE: Sunday, Jan. 8, 2023

TIME: 6:00 p.m.

8:00 p.m.

NUMBER OF ATTENDING: (60) (final count due 7 days before event: final count is the number you will be billed for unless the number is higher; then your organization will be charged accordingly)

EVENT PACKAGE INCLUDES:

LODGING: N/A

MEALS: N/A

REFRESHMENTS: N/A

GATHERING ROOM: Pool & Gym

SET-UP: N/A

ADDITIONAL: Sign-up Sheet & payment envelope out upon arrival.

*May add pizza
if so, arrival will be
more like 5:15 pm*

FINANCIAL:

Event deposit: Waived.

Meeting Room: N/A

Price per person: \$8.00 per person

(prices do not include sales tax).

Final Balance will be due no later than the conclusion of your event. Final Invoice can be ready at the conclusion of your event if prior arrangements are made. A 10% finance charge will be assessed on all past due invoices and charged 10% on the balance, monthly thereafter; late fees will not be waived. All deposits are non-refundable and non-transferable, but do count towards final event invoice.

DAMAGE DEPOSIT:

A credit card number will be required at check-in. This number will be kept on file until after your group checks out and inspection for damage from your group has been made. If damages occur, charges will be made to the invoice for your group; only failure to pay the damages included on the invoice will result in charges applied to your credit card held for this reason. Credit card information will not be kept on file longer than necessary.

Liability & Hold Harmless:

The Group shall indemnify, defend and hold harmless The Leadership Center and its officers and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorneys' fees (collectively "Claims") arising out of or caused by the Group's or its members negligence in connection with the use of The Leadership Center facilities. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such Claims.

Minimum Numbers:

The Leadership Center serves groups of all sizes. For meal service, a minimum of 10 people served per meal is required. If serving less, you will be charged for 10 meals per meal served unless previous arrangements are made or special accommodation is made and noted. There are not minimums for refreshments, meeting space, etc.

Nebraska Food Code:

Though outside food is allowed in your meeting and lodging area, food that is temperature controlled cannot be brought in as mandated by Nebraska Food Code nor can we provide you a refrigerator or storage of outside food of any kind. This includes coffee pots, crock pots, ice cream, delivery pizza, grilling or BBQ, etc. Anything that needs to be heated, cooled or frozen may not be brought in. The Leadership Center staff has been instructed to dispose of any food in violation. All food served by The Leadership Center will be set-up and removed by The Leadership Center. This policy is not to be a difficulty to our guests, but to ensure the safety of our guests and our ability to continue serving our guests the best way possible.

Group Financial Agent Initial and Date: R. Morris 11/14/2022

Alcohol:

Liquor is allowed in meeting or lodge area. It cannot be served, sold or consumed in any common spaces including the lobby, dining area, swimming pool, etc. The Contracting Group accepts full responsibility to follow any and all laws regarding liquor and are responsible for any and all damages, harm, accidents, etc. caused due to liquor they served or consumed during their time at The Leadership Center. If liquor is to be sold during event, a license or licensed provider must be obtained by Contracting Group and The Leadership Center must be notified and provided proof no later than 30 days before event. Alcohol is not for sale on The Leadership Center property nor can the staff of The Leadership Center sell, serve or handle liquor.

Smoke Free & Pet Free Facility:

The Leadership Center is a smoke free & pet free facility. Smoking is strictly prohibited in any meeting room, lodge room, dorm/cabin or indoor facility. The only animals allowed are working animals that are properly documented.

Swimming Pool & Pond:

The Leadership Center does have a swimming pool available to our guests. We do not provide lifeguards. The Contracting Group must provide adult supervision for all swimmers 16 years old or younger. The Contracting Group agrees to follow all posted rules. The Leadership Center also has a pond and provides life jackets and paddleboats. Contracting group agrees to ensure life jackets will be worn by all participants and that all participants 16 years old or younger will be supervised by an adult. The Contracting Group accepts responsibility for any and all damages, harm, accidents, etc. that may occur while in the pool or pond areas.

Fitness Center:

The Leadership Center does have a Fitness Center available to our guests, 18 years and older. Individuals under 18 years old are not permitted. An access code can be purchased by interested individuals at the business office or by contacting the Manager on Duty. Any individual that purchases an access code agrees to follow all posted rules and to not share their access code with others. *Unauthorized access will be considered trespassing and charged accordingly.* Individuals who use the fitness center accept responsibility for any and all damages, harm, accidents, etc. that may occur while using the fitness equipment or being in the fitness center.

Bonfire Area:

Contracting Group will ensure that all participants 16 years old and younger are supervised by an adult while using bonfire area at The Leadership Center. They ensure that there will be no careless or reckless behavior during bonfire. Liquor is not allowed outside on the grounds or in the bonfire area at any time. The Contracting Group accepts responsibility for any and all damages, harm, accidents, etc. that may occur while in the bonfire area. Groups must reserve Bonfire Area with Business Office before use.

Event Deposits:

All deposits made on events are neither non-refundable nor transferable but are counted towards final invoice of this event.

Covid-19:

The Contracting Group understands by signing this contract, the Contracting Group acknowledges the risk of possible Covid-19 transmission/exposure. The Contracting Group accepts all liability for any activities their guests partake in while at The Leadership Center. The Contracting Group also understands that by entering The Leadership Center for an event or services, their guests acknowledge and assume the risk and dangers of illness, disease, medical complications, injury or death caused by or related to Covid-19 or any other activities they partake in while at The Leadership Center.

***In case of event having to be postponed due to Covid-19: If event must be postponed due to inclement weather, your group will be given 21 days to pick another date within 6 months of the original scheduled event. The event must be the same Contract Value or of greater Contract Value as the original event. If an event cannot be rescheduled, the group will be held to the terms of the original contract.*

CANCELLATION TERMS:

This event may be cancelled by the Contracting Group. If cancelled no less than 15 days before the event, the Contracting Group is responsible for one-half of the Full Contract Value less the Event deposit. Contract Value is the Number Attending listed on the contract multiplied by the Single Per Person rate. If the event is canceled 15 days or less before the event by the Contracting Group, the Contracting Group is responsible for the Full Contract Value less the Event Deposit.

***In case of Inclement Weather: If event must be canceled due to inclement weather, your group will be given 14 days to pick another date within 6 months of the original scheduled event. The event must be the same Contract Value or of greater Contract Value as the original event. If an event cannot be rescheduled, the group will be held to the terms of the original contract.*

Invoices are created to the Contracting Group; the contact for the group is responsible for payment of the invoice. THE LEADERSHIP CENTER will not accept individual payments from guests unless arrangements have been made prior to the event.

We have read and agree to the terms of this contract. This contract is binding when signed and returned to The Leadership Center. Sign and return with deposit within 10 days of receipt.

Group Financial Agent: 

TLC Agent: Maile Ilac Boeder, Executive Director

Date: 11/14/22

ORIGINAL – RETURN TO TLC

Re: FPS contract

Maile Ilac-Boeder <executivedirector@tlcaurora.org>

Mon 11/14/2022 11:12 AM

To: robin wilcox <rgwdvm@yahoo.com>

Thank you!

Pizza Toppings:

sausage, hamburger, chicken, pepperoni, ham, bacon

peppers, tomatoes, pineapple, mushrooms, black olives, onion, spinach

Some of our favorite creations: Chicken Bacon Ranch, BBQ Chicken with spinach, tomato and pineapple, and veggie lovers! Those all are multiple topping pizzas!

We can do gluten-free or dairy-free as well

Maile Ilac-Boeder

Executive Director



www.tlcaurora.org

maile@tlcaurora.org

Office | 402 694 3934

2211 Q St., Aurora, NE 68818



**We create
moments
that
matter.**

From: robin wilcox <rgwdvm@yahoo.com>

Sent: Monday, November 14, 2022 11:05 AM

To: Maile Ilac-Boeder <executivedirector@tlcaurora.org>

Cc: Allison Heiss <fontanezam@gmail.com>; Carla Christenson <carlachristenson@gmail.com>

Subject: FPS contract

Thank you Maile! Sounds like the pizza is likely a yes, we'll get you an order closer to the date. Any topping faves/recommendations?

Have a great day!

Robin Wilcox-Morris