

The Leadership Center invites you to apply for our

LUNCH BUNCH PROGRAM DIRECTOR

At The Leadership Center we serve our clients as a premier conference and retreat center by providing quality leadership programs, exceptional customer service, and a rewarding experience while fostering partnerships, resources, and fiscal responsibility.

Description

One of The Leadership Center's favorite programs is the Summer Food Service Program, or as we like to call it: Lunch Bunch. The goal is to provide youth, ages 18 and under, a positive place with engaged adults and student leaders who provide healthy and delicious lunches, enrichment activities, and community for an hour a day, Monday through Friday, during each week of the summer to foster friendships and mentorships. The Lunch Bunch Program director will be the bunch's regular and familiar smiling face (and Connect4 or UNO master) while also ensuring the program runs smoothly behind the scenes as, being a partially government funded program, requires important record keeping and reporting. With a strong understanding of service, this individual will also interact with our D4LC leadership programs during service learning workshops.

Responsibilities

- Record and report lunch counts and keep records precise and organized
- Plan daily enrichment activities for each of the 3 sites
- Deliver lunches and interact with Lunch Bunch attendees
- Assist in the Service-learning workshop during D4LC conferences
- Ensure quality lunches are delivered every day, on time

Qualifications

- Ability to exhibit a positive attitude towards attendees, even after late nights/early mornings
- Ability to be punctual and organized while communicating directions and working with others
- Exhibit ability to build rapport quickly
- Able to speak in front of small-medium sized groups
- Strong problem solving skills and discernment
- Strong attention to detail and tenacity to complete records with quality and precision

We create moments that matter.

Physical Demands

- Lifting heavy boxes, containers of food or linens, and equipment weighing up to 50 lbs.
- Standing for extended periods of time
- Working early and late hours
- Participating in physical activities outside in all types of weather

Bonus Qualities

- Certified Lifeguard
- First Aid Certified
- CPR Certified
- AED Certified
- Nebraska Pool Operator Certification

Benefits

FREE housing
home-cooked meals
gym/pool access
hourly pay
FUN

Intern(s) must have a valid driver's license and a clean driving record as some responsibilities may require driving or operating The Leadership Center's vehicles and equipment.

If you are interested in an internship with The Leadership Center, please submit (1) a cover letter, (2) resume, (3) supporting questions and (4) employment application to

Mail:

The Leadership Center
Attn: Maile Ilac Boeder, IOM
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Aurora, NE 68818

Email:

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CC: abby@tlcaurora.org



Want more information?

Visit www.TLCAurora.org
or call 402 694 3934