

The Leadership Center invites you to apply for our

EVENT COORDINATOR INTERNSHIP

Interested in what it's like operating a non-profit that serves over 55,000 clients a year and hosts our own events? This is for you!

Responsibilities

- Develop a calendar of events at Expressions: Coffee and Community for the months of July, August, and potentially end of June
- Coordinate our annual Polka Party Fundraiser
- Assist in the vision, planning, and fundraising for our annual Harvest Gala
- Create a summary sheet each week for events happening at The Leadership center and gain skills directing and leading a team to set up rooms according to contracts
- Identify and secure necessary vendors (caterers, audio-visual, florists, etc.).
- and more!



Benefits

FREE housing
home-cooked meals
gym/pool access
hourly pay
FUN

Want more information?

Visit www.TLCAurora.org
or call 402 694 3934

The Leadership Center is a conference and retreat center located in Aurora, Nebraska owned and operated by the Nebraska Vocational Agriculture Foundation. The Leadership Center is used extensively by the Nebraska FFA for leadership training including their COLT conferences, but also for weddings and other special events. The Leadership Center owns and facilitates D4LC: Disciplines 4 Leadership Communities curriculum.

We create moments that matter.